

Staff Summary



8-14-15
Nassau County
Office of Management & Budget
338-15 (N)

Subject Budget Transfers					
Department Office of Management & Budget					
Budget Director					
Department Deputy Robert Conroy <i>Robert Conroy</i>					
Proposed Legislative Action.					
To	Date	Approval	Info	Other	
Assign Comm					
Rules Comm					
Full Leg					

Date August 11, 2015			
Vendor Name			
Contract Number			
Contract Manager Name			
Internal Approvals			
Date & Initials	Approval	Date & Initials	Approval
<i>RS</i>	Dept. Head	<i>8/14/15</i>	Counsel to C.E.
	Budget	<i>8/14/15</i>	County Atty.
	Govt. Relations	<i>8/14/15</i>	County Exec.

Purpose: To modify certain departmental budgets as per attached resolution and back-up materials.

Discussion: This proposed Budget Transfer resolution covers the following board transfers, the back-up memorandum for which is annexed hereto according to the following index:

- a) **Board Transfer No. 028:** [BTCW15000028]

	CODE	DESCRIPTION	AMOUNT
FROM	HE-GRT-HVXS NYS-AA98Z ✓	Health Department – Grant Fund – Salaries	\$ 320.00
	HE-GRT-N399NYS-AA98Z ✓	Health Department – Grant Fund – Salaries	\$ 13,230.00
	HE-GRT-DSX4FED-BB198 ✓	Health Department – Grant Fund – Equipment	\$ 32,500.00
	TOTAL		\$ 46,050.00 ✓
TO	HE-GRT-HVXS NYS-DD497 ✓	Health Department – Grant Fund – General Expenses	\$ 320.00
	HE-GRT-N399NYS-AB10F ✓	Health Department – Grant Fund – Fringe Benefits	\$ 9,350.00
	HE-GRT-N399NYS-BB197 ✓	Health Department – Grant Fund – Equipment	\$ 1,000.00
	HE-GRT-N399NYS-DD497 ✓	Health Department – Grant Fund – General Expenses	\$ 2,880.00
	HE-GRT-DSX4FED-DD497 ✓	Health Department – Grant Fund – General Expense	\$ 32,500.00
	TOTAL		\$ 46,050.00 ✓

This transfer adjusts various accounts to agree with approved budgets in connection with the HIV Expanded Services Grant, the HIV Surveillance and Partner Assistance Program Grant for the period 10/01/14 - 09/30/15, and the FY 2014 State Homeland Security Program Grant.

Impact on Funding: These transfers have no impact on the overall budget as it represents the transfer of existing funds within the same department and enable the grant to be maximized.

Recommendation: Approve Resolution.

2015 AUG 24 P 4:46

RECEIVED
CLERK OF THE LEGISLATURE
NASSAU COUNTY

RESOLUTION NO. - 2015

A RESOLUTION to authorize the transfer of appropriations heretofore made within the budget for the year 2015.

APPROVED AS TO FORM

Deputy County Attorney

RECEIVED
HASSAID COUNTY
CLERK OF THE LEGISLATURE
2015 AUG 24 P 4:46

WHEREAS, the County Executive, by communication dated August 18, 2015, addressed to the County Legislature, has advised that a transfer of appropriations heretofore made has been requested in order to provide funds to meet certain expenditures authorized within the budget for the year 2015; and

WHEREAS, this transfer has been reviewed and approved by the Office of Management and Budget and the Office of the County Executive; and

WHEREAS, the said transfer is known as BT-28 as follows:

BOARD TRANSFER NO. 28

	<u>CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>FROM</u>	HE-GRT-HVX5NYS-AA	Health Department – Grant Fund – Salaries	\$320.00
	HE-GRT-N399NYS-AA	Health Department – Grant Fund – Salaries	\$13,230.00
	HE-GRT-DSX4FED-BB	Health Department – Grant Fund – Equipment	\$32,500.00
	Total		\$46,050.00
<u>TO</u>	HE-GRT-HVX5NYS-DD	Health Department – Grant Fund – General Expenses	\$320.00
	HE-GRT-N399NYS-AB	Health Department – Grant Fund – Fringe Benefits	\$9,350.00
	HE-GRT-N399NYS-BB	Health Department – Grant Fund – Equipment	\$1,000.00
	HE-GRT-N399NYS-DD	Health Department – Grant Fund – General Expenses	\$2,880.00
	HE-GRT-DSX4FED-DD	Health Department – Grant Fund – General Expenses	\$32,500.00
	Total		\$46,050.00

and

WHEREAS, the said transfer of appropriations is recommended by the County Executive in said communication and is within the scope of Section 307 of the County Government Law of Nassau County; now, therefore, be it

RESOLVED, that the County Legislature does hereby authorize the said transfer of appropriations heretofore made within the budget for the year 2015, as hereinabove set forth; and be it further

RESOLVED that this resolution may be modified to allow for the correction of any mathematical and/or typographical errors subsequent to any approval and adoption of said resolution without the necessity for a vote to be taken by the County Legislature or by the members of any Standing Committee of said Legislature if said resolution is passed by the affirmative vote of a majority of said Legislature; and be it further

RESOLVED, that it is hereby determined, pursuant to the provisions of the State Environmental Quality Review Act, 8 N.Y.E.C.L. Section 0101 et seq. and its implementing regulations, Part 617 of 6 N.Y.C.R.R., and Section 1611 of the County Government Law of

Nassau County, that this budget transfer is a “Type II” Action within the meaning of Section 617.5(c)(20) of 6 N.Y.C.R.R. (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”), and, accordingly, is a class of actions which does not have a significant effect on the environment; and no further review is required.

EDWARD P. MANGANO
County Executive



CARNELL T. FOSKEY
County Attorney

County of Nassau Inter-Departmental Memo

To: Clerk of the County Legislature
From: County Attorney
Date: August 18, 2015
Subject: RESOLUTION - ORIG. DEPT – Management and Budget

A RESOLUTION to authorize the transfer of appropriations heretofore made within the budget for the year 2015.

The above-described document attached hereto is forwarded for your review and approval and subsequent transmittal to the County Legislature for inclusion upon its calendar.

CARNELL T. FOSKEY
County Attorney

A handwritten signature in cursive script, appearing to read "Samantha A. Goetz", is written over a horizontal dashed line.

Samantha A. Goetz
Deputy County Attorney
Appeals and Opinions Bureau

James LaRusso
Law Assistant Temp

Attachments

EDWARD P. MANGANO
County Executive



COUNTY OF NASSAU
OFFICE OF THE NASSAU COUNTY EXECUTIVE
1550 Franklin Avenue
Mineola, New York 11501

RECOMMENDATION OF COUNTY EXECUTIVE
FOR TRANSFER OF APPROPRIATIONS HERETOFORE MADE
WITHIN THE BUDGET FOR THE YEAR 2015

August 18, 2015

COUNTY LEGISLATURE
NASSAU COUNTY
THEODORE ROOSEVELT EXECUTIVE & LEGISLATIVE BUILDING
1550 FRANKLIN AVENUE
MINEOLA, NEW YORK

HONORABLE MEMBERS:

A transfer of appropriations heretofore made has been requested in order to provide funds to meet certain expenditures authorized with the budget for the year 2015. This transfer has been reviewed with the Office of Management and Budget.

The said transfer is known as BT-28.

Therefore, and pursuant to Section 307 of the County Government Law of Nassau County, I recommend that you adopt a resolution authorizing the said transfer of appropriations heretofore made with the budget for the year 2015.

Very truly yours,

A handwritten signature in dark ink, appearing to read "E. Mangano", is written over the words "Very truly yours,".

for EDWARD P. MANGANO
County Executive
Nassau County

Schiliro, Joseph

From: McCurry, Theresa
Sent: Monday, August 03, 2015 12:00 PM
To: Schiliro, Joseph; Laurain, MaryEllen
Subject: Line transfers
Attachments: line trf HV X5.pdf; line trf N3 X4.pdf

Good day,

Attached please find two line transfers.

HIV expanded Services HEGRTHVX5NYS;
HIV Surveillance and Partner Services HEGRTN399NYS.

Thank you for your assistance. Any problems or concerns I can be contacted at 7-8603.

Terri McCurry

Theresa McCurry
Accountant 11
Nassau County Department of Health
60 Charles Lindbergh Blvd
Uniondale, NY 11553-3683
516-227-8603

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COUNTY OF NASSAU

Inter-Departmental Memo

To: Stephen Feiner
Director of Grants Management

From: Health Department -- Fiscal Unit

Date: July 31, 2015

Subject: Transfer of Funds

We request the following transfer of funds to agree with the NYS approved budget for the HIV Expanded Services

From: Index

HE GRT HV X5	HEGRTHVX5NYS	AA98Z	\$ 320
			<u>\$ 320</u>

To:	<u>Index</u>		
HE GRT HV X5	HEGRTHVX5NYS	DD497	\$ 320
			<u>\$ 320</u>

These funds are 100% reimbursable by the New York State Health Department.


Toni Mason
Fiscal Director

TM/tmm



Nassau County

Department of Health

Staff Summary – All legislative submissions other than procurements

Internal Approvals			
Date & Init.	Approval	Date & Init.	Approval
	County Executive or Deputy		Director of Legislative Affairs
	Budget		Counsel to County Executive

Subject
TRANSFER OF FUNDS: HV X5
Department
Health
Department Head Name
Toni Mason, Fiscal Director
Department Head Signature
Date
07/31/2015

Purpose:

A transfer between lines is necessary to reflect the NYS approved budget.

Discussion:

This transfer is requested for the following reason:

The supply line has been increased to reflect actual expenditures.

Impact on Funding:

This enables us to maximize grant reimbursement.

Recommendation:

The Health Department is requesting approval of this transfer to reflect the NYS approved budget.

COUNTY OF NASSAU

Inter-Departmental Memo

To: Stephen Feiner
Director of Grants Management

From: Health Department – Fiscal Unit

Date: July 31, 2015

Subject: Transfer of Funds

We request the following transfer of funds to agree with the NYS approved budget for the HIV Surveillance and Partner Assistance Program grant for the period 10/1/1-9/30/15

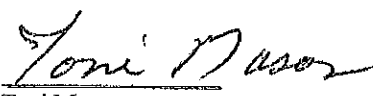
From: Index

HE GRT N3 X4	HEGRTN399NYS	AA98Z	\$ <u>13,230</u>
			<u>\$ 13,230</u>

To: Index

HE GRT N3 X4	HEGRTN399NYS	AB10F	\$ 9,350
		BB197	1,000
		DD497	<u>2,880</u>
			<u>\$13,230</u>

These funds are 100% reimbursable by the New York State Health Department.


Toni Mason
Fiscal Director

TM/tmm



Nassau County

Department of Health

Staff Summary – All legislative submissions other than procurements

Internal Approvals			
Date & Init.	Approval	Date & Init.	Approval
	County Executive or Deputy		Director of Legislative Affairs
	Budget		Counsel to County Executive

Subject	TRANSFER OF FUNDS:	N3X4
Department	Health	
Department Head Name	Toni Mason, Fiscal Director	
Department Head Signature		
Date	07/31/2015	

Purpose:

A transfer between lines is necessary to reflect the NYS approved budget.

Discussion:

This transfer is requested for the following reason:

We had some staffing changes that resulted in savings to the AA line. Fringe benefits expense has been increased to reflect actual expenditures resulting in an increase to AB line. Equipment expense has been increased to reflect actual expenditures resulting in an increase to the BB line. Supply, Travel and Incentive expenses have been increased to reflect actual expenditures resulting in an increase to the DD line. The savings on the AA line were utilized to cover the additional expenditures on the AB, BB and DD lines.

Impact on Funding:

This enables us to maximize grant reimbursement.

Recommendation:

The Health Department is requesting approval of this transfer to reflect the NYS approved budget.

Schiliro, Joseph

From: Swiencki, Rosemary
Sent: Tuesday, August 04, 2015 1:39 PM
To: Schiliro, Joseph
Cc: Laurain, MaryEllen
Subject: SHSP Grant - Line Transfer
Attachments: HEGRTDSX4 Line Transfer 8-4-15.pdf

Good Afternoon Joe,

Attached is a budget line transfer for the State Homeland Security Grant for the period 9/1/14 – 8/31/16.

Please don't hesitate to contact me if you have any questions or concerns.

Thank you.

Rosemary Swiencki
Accountant
Nassau County Department of Health
60 Charles Lindbergh Blvd.
Suite 112/Concourse
Uniondale, NY 11553-3683
Phone: 516-227-8611
Fax: 516-227-8627

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COUNTY OF NASSAU

Inter-Departmental Memo

To: Stephen Feiner
Director of Grants Management

From: Health Department – Fiscal Unit

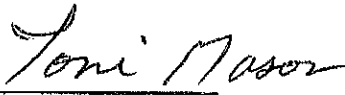
Date: August 4, 2015

Subject: Transfer of Funds

We request the following transfer of funds to agree with the NYS approved budget of the FY 2014 State Homeland Security Program.

From:	<u>Index</u>		
HE GRT DS X4	HEGRTDSX4FED	BB198	<u>\$32,500</u>
To:	<u>Index</u>		
HE GRT DS X4	HEGRTDSX4FED	DD497	<u>\$32,500</u>

These funds are 100% reimbursable by the New York State Department of Homeland Security.


Toni Mason
Fiscal Director

TM/rs



Nassau County

Department of Health

Staff Summary – All legislative submissions other than procurements

Internal Approvals			
Date & Init.	Approval	Date & Init.	Approval
	County Executive or Deputy		Director of Legislative Affairs
	Budget		Counsel to County Executive

Subject	TRANSFER OF FUNDS	DS X4
Department	Health	
Department Head Name	Toni Mason, Fiscal Director	
Department Head Signature	<i>Toni Mason</i>	
Date	8/4/15	

Purpose:

A transfer between lines is necessary to reflect the NYS approved budget.

Discussion:

This transfer is requested for the following reasons:

The original budget included \$62,500 in the equipment line to cover the cost of big ticket items. Nothing was budgeted for supplies. The original budget has now been modified to decrease the amount in the equipment line and include money in the supply line. Therefore, a re-allocation between the BB and DD lines is necessary.

Impact on Funding:

This enables us to maximize grant reimbursement.

Recommendation:

The Health Department is requesting approval of this transfer to reflect the NYS approved budget.